

ABCC VACATION CARE BOOKING FORM



Vacation Care Period: Tuesday January 2nd – Monday January 22nd, 2018
Last Day Guaranteed Booking: Monday December 18th, 2017

Family Name: _____

Child/rens Name/s: _____

1: _____ Class: _____ 2: _____ Class: _____

3: _____ Class: _____ 4: _____ Class: _____

I wish my child/ren to attend the **Vacation Care** program on the following day/s:

PLEASE INDICATE WHICH CHILD/REN WILL BE ATTENDING EACH DAY BY MARKING THE APPROPRIATE BOX

	Monday	Tuesday	Wednesday	Thursday	Friday	Payment Due
Week 1	Closed	January 2	January 3	January 4	January 5	Dec 18, 2017
Child	<i>New Year's Day</i>	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
Week 2	January 8	January 9	January 10	January 11	January 12	Jan 1, 2018
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
Week 2	January 15	January 16	January 17	January 18	January 19	Jan 8, 2018
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
Week 2	January 22 PFD	<i>Back to School</i>				Jan 15, 2018
Child	1 2 3 4					

Parent/Guardian Signature

Date

Cost of Vacation Care

- Weekly (5 days in 1 week) **Pre-paid** (by above dates): **\$225.00 per child per week**
- Daily Rate **Pre-paid** (by above dates): **\$47.40 per child per day**
- Half Day Incursion rate (till 12.30 pm) **Pre-paid** (by above dates): **\$23.70 per child per morning**
- **Casual Day for booking not made by BOOKING DATE (27/11/17)** **\$54.10 per child per every day**
- Administration Fee (for un-paid vacation care fees by due date): **\$26.00 per child per week**

ALL BOOKINGS NOT PAID AFTER THE ABOVE DATES WILL BE CHARGED THE ADMINISTRATION FEE

Bookings are essential to ensure minimum staffing levels are met. **Casual bookings** must be made *with 24 hours' notice* the day before attendance and paid for on the day of attendance. **Places can be limited and cannot be guaranteed.**

EVERY EFFORT IS MADE TO FOLLOW THE ADVERTISED PROGRAM HOWEVER ABCC MAY HAVE TO ALTER OR CANCEL ACTIVITIES DUE TO CIRCUMSTANCES BEYOND ABCC'S CONTROL

EXCURSION BOOKINGS MUST BE MADE ONE WEEK PRIOR TO DATE OF EXCURSION.

Kindy children do not leave the Primary School Campus on excursions. Prep to Year 6 can attend excursions and are taken from the Campus using transport provided by FSAC Ltd or an approved alternative. FSAC Ltd buses are fitted with seatbelts. ABCC takes a first aid kit, walkie-talkies and mobile phones. ABCC staff child ratio is in accordance with Legislative requirements and a management approved risk assessment. Parents are very welcome to accompany us on our excursions – please see Nicole Fitzgerald for more information. Medical Consent Form **MUST** be completed for all children participating in excursions. (Please see office staff if you require more than one Medical Consent Form.)

I give permission for my child/ren to attend & participate in the following excursions & activities. I confirm that by enrolling my child/ren to attend during a session I accept the ABCC policy which states it is compulsory for any child/ren attending a session to participate in the scheduled incursion or show. Excursions for school aged children are compulsory.

PLEASE TURN OVER AND SIGN ACTIVITY & EXCURSION CONSENTS.

Office Use Only:

Date received: _____ By: _____ Date Processed: _____ By: _____ Statement sent: Yes No

Medical consent form: Yes No N/A Excursion permission letter: sent Yes No returned Yes No

FOR ABCC

Date	Activity	
Duration of the Holidays	<p><u>PG Rated Movies</u> <u>Below is a list of our PG rated Movies. Please tick those your children are able to watch. These movies will be played after lunch during our quiet time. A sign will be displayed each day, of the Movie to be played.</u></p> <p><input type="checkbox"/> Rise of the Guardians <input type="checkbox"/> Chicken Little <input type="checkbox"/> Big Hero 6 <input type="checkbox"/> The Lego Movie <input type="checkbox"/> Narnia <input type="checkbox"/> Night at the Museum <input type="checkbox"/> Zookeeper</p>	Cost: N/A
		Requirements:
		Signature:
Date	Activity	
Wednesday 10 th January 2018	<p><u>Excursion PREPS- YEAR 2 only</u> <u>Park</u> Join us as we walk to the Park across from St John’s. we will enjoy games on the grass and climbing on the equipment.</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: N/A
	Requirements: Enclosed shoes, Bucket hat and sleeved shirt	
	Signature:	
Date	Activity	
Friday 12 th January 2018	<p><u>Excursion YEAR 3-6 Only</u> <u>Walk to the Lake</u> Today we are walking to the Lake to explore our Community and enjoy the equipment around the lake.</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: N/A
	Requirements: Sports uniform , bucket hat and drink bottle	
	Signature:	
Date	Activity	
Tuesday 16 th January 2018	<p><u>IncurSION</u> <u>Silent Disco</u> Join us for a silent disco. Wear your headphones to hear the music!</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: \$14
	Requirements: N/A	
	Signature:	
Date	Activity	
Wednesday 10 th And Friday 12 th January 2018	<p><u>Bike and Scooter Day</u></p> <p>Bring your bike or scooter today and don’t forget your helmet</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: N/A
	Requirements: enclosed shoes, hat and sleeved shirt	
	Signature:	
Date	Activity	
Thursday 18 th January 2018	<p><u>IncurSION</u> <u>Amazing Fun Parties</u> <u>Whale Water slide and snow cone</u></p> <p>Join us for a fun day of waterslides and snow cones.</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: \$15.00
	Requirements: Rashie , bucket hat, towel and change of clothes	
	Signature:	
Date	Activity	
Duration of the Holidays	<p><u>Water Play</u> Get ready to get wet these holidays and beat the summer heat!</p> <p style="text-align: center;"><i>Risk Assessment Available in ABCC Office</i></p>	Cost: N/A
	Requirements: Rashie , bucket hat, towel and change of clothes	
	Signature:	



Medical Consent Form

This form is to be completed by a Parent/Guardian of student below attending the off-campus activity, excursion or camp. The information contained herein is required by Medical Practitioners in the event of the student requiring treatment.

Student Name:		Date of Birth:	
Has your child had a tetanus booster in the last 12 months?			Yes / No
Medicare No:		Name of Medical Insurance Fund:	No:

Does your child suffer from any of the following:	<i>Please give full details including severity, medication, date of last attached, operations etc.</i>	
Heart Problems:		
Respiratory Problems – Asthma:		
Respiratory Problems – Other:		
Allergies:	<i>Food -</i>	<i>Drugs -</i>
	<i>Ointments -</i>	<i>Other -</i>
Diabetes:		
Epilepsy:		
Blood Pressure:		
Bed Wetting:		
Recent Illness/Operations:		
Phobias:		
Other:		

Medication:	<i>Please give details of any medicines being taken by your child including dosage & frequency</i>

(All medication excluding asthma puffers must be handed to staff member at the commencement of the activity. Regular medication procedures and expectations apply. All medication must be accompanied by a medication form and instructions signed by a medical practitioner).

Parent/Guardian 1 Name:		Mobile Phone:	
Address:			
Work Phone:		Home Phone:	

Parent/Guardian 1 Name:		Mobile Phone:	
Address:			
Work Phone:		Home Phone:	

I hereby authorize the Executive Principal of FSAC Ltd or her duly appointed representatives to obtain such medical attention as may be deemed necessary and I understand that I am responsible for the costs. I further authorise qualified medical practitioners to administer anesthetic and blood transfusion if the necessity arises.

Parent / Guardian

Date



Excursion Permission Form

The **Preps-Year 2** are going on an excursion to the **Park** on **January 10th, 2018**. Located at **Forest Lake Blvd, Forest Lake 4078**. Here the children will be engaging in songs and reading to the residents.

We will be leaving St John's Anglican College, Alpine Place, Forest Lake at 9.30am and journeying to the Park by foot and returning via the same route to arrive by 12.30pm. Estimated travel time is 10 minutes each way, totaling 20 minutes travel time.

Our service is governed by strict regulations in regards to adult / child ratios. St John's Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking 1 supervising staff member for every 15 children. The number of children and names of staff attending the excursion will be displayed 24 hours prior to departure.

REMINDER: 48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS FOR ALL VACATION CARE BOOKINGS. Charges for this activity will still apply, unless we are able to replace the child attending the excursion. Children attending will be required to wear the **College Sports Shirt**, enclosed shoes, socks, and bring a bucket hat. If you wish your child to participate, please complete the form below and return to ABCC as soon as possible as spaces are limited.

_____ ✂ _____ ✂ _____

I, _____ the parent/guardian of _____
(Parent/Guardian Name) (Child's name)

Give permission for my child to be included in the **Park** on January 10th, 2018. **Forest Lake Blvd, Forest Lake 4078**.

Parent / Guardian Date



Excursion Permission Form

The **Year 3-6's** are going on an excursion to the **Lake** on **January 12th, 2018**. Located at **Forest Lake Blvd, Forest Lake 4078**. Here the children will be engaging in songs and reading to the residents.

We will be leaving St John's Anglican College, Alpine Place, Forest Lake at 9.30am and journeying to the Lake by foot and returning via the same route to arrive by 12.30pm. Estimated travel time is 20 minutes each way, totaling 40 minutes travel time.

Our service is governed by strict regulations in regards to adult / child ratios. St John's Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking 1 supervising staff member for every 8 children. The number of children and names of staff attending the excursion will be displayed 24 hours prior to departure.

REMINDER: 48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS FOR ALL VACATION CARE BOOKINGS. Charges for this activity will still apply, unless we are able to replace the child attending the excursion. Children attending will be required to wear the **College Sports Shirt**, enclosed shoes, socks, and bring a bucket hat. If you wish your child to participate, please complete the form below and return to ABCC as soon as possible as spaces are limited.

_____ ✂ _____ ✂ _____

I, _____ the parent/guardian of _____
(Parent/Guardian Name) (Child's name)

Give permission for my child to be included in the **Lake** on January 12th, 2018. **Forest Lake Blvd, Forest Lake 4078**.

Parent / Guardian Date

General Information for Vacation Care:

Vacation Care Period: Tuesday January 2nd – Monday January 22nd, 2018
Last Day Guaranteed Booking: Monday December 18th, 2017



For Vacation Care children will need to bring:

- A backpack with a change of clothes as mishaps do happen sometimes
- Morning Tea, a piece of fruit, or yoghurt is a healthy option.
- We provide lunch and afternoon tea and water to drink at all times.
- Please check menu if you think your child needs more than will be offered please send some fruit or healthy snacks.
- Children **do not** wear their College uniform during vacation care, but because of our Sunsafe Policy and Health and Safety Policy children are required to wear:
 - **A sunsafe hat** -bucket hat preferred (no caps).
- **Clothes suitable for outside physical activities** (no short skirts or short shorts, strappy tops or singlets)
- **Sneakers/joggers** – No slip on shoes, thongs, loose sandals as these are not safe when running and climbing.

Vacation Care closes at 6pm during the holidays.

Although we have programmed activities throughout the day for the children, we do engage in a lot of spontaneous activities during the day. These are often suggested by the children. To be able to provide play and leisure activities that are meaningful for the children, we as Educators work collaboratively with the children to combine their ideas with the programmed activities. So if your child says I didn't do anything on the program today, ask them what they did do, because they may be the child who suggested an alternative activity. A record of all activities, both programmed and spontaneous is displayed on the walls for you to see. The Educators are also here to talk about what happened during the day as well.

Excursion

Prep -Year 2

Park Forest Lake

Walking at 9.30am returning 12.30pm

Bring:

Drink bottle,



bucket hat



Wear: College Sports Uniform



Office Use Only:

Date received: _____ By: _____ Date Processed: _____ By: _____ Statement sent: Yes No

Medical consent form: Yes No N/A Excursion permission letter: sent Yes No returned Yes No

Excursion

Year 3-6

The Lake at Forest Lake

Walking at 9.30am returning 12.30pm

Bring:

Drink bottle,



bucket hat



© Fother

Wear: *College Sports Uniform*



