

Application for Enrolment

Kindergarten To Year 12



Welcome to St John's Anglican College. To enable our staff to process your application for enrolment please follow the procedure outlined below and ensure that you have attached all documentation requested.

Without this information your application may not progress.

- Step 1.** Complete all details on the Application for Enrolment form, and forward it to the College, together with:
- A copy of your child's Birth Certificate or Passport
 - If your child was not born in Australia please provide residency details
 - A copy of your child's two most recent school reports (if applicable)
 - A copy of your child's most recent NAPLAN test or any other standardised tests (if applicable)
 - Any other supporting documentation you may have eg most recent sporting or performing arts results (if applicable)
 - The Application Fee - \$100 per student - please note that this is not refundable
- Step 2.** We will acknowledge receipt of your application, place your child's name in our enrolments database and request an interview with you and your child.
- Step 3.** Following your interview, you will be advised in writing of the availability of a place for your child.
- Step 4.** If your application is successful, you will need to return to the College:
- Your Enrolment Agreement, signed by both parents where applicable
 - Your completed Medical Record form
 - Your non-refundable Enrolment Entrance Fee of \$300 for each student
 - Your once only, refundable Family Enrolment Deposit (FED) of \$300 per family.
- Further information will be sent to you prior to your child's commencement at the College.
Please return any forms promptly to enable us to prepare for your child's entry to the College.
- Step 5.** If you have any questions during this process, please do not hesitate to contact our Registrar.

Contact Details: The Registrar
St John's Anglican College
PO Box 4078, FOREST LAKE QLD 4078
Phone (07) 3372 0111, Fax (07) 3372 0192
Email registrar@sjac.qld.edu.au

Applicant

Student Surname _____ First Name _____ Middle Name _____

Residential Address _____ P/Code _____

Year of Entry _____ Proposed Year Level (please circle) - K P 1 2 3 4 5 6 7 8 9 10 11 12

Kindergarten – Please tick preferred days of attendance

Monday, Tuesday and alternate Wednesday or Fulltime

Thursday, Friday and alternate Wednesday After and Before Kindergarten Care (If required)

Will your Kindergarten student require a place in Prep?

Do you hold a Government Concession Card?

Office use only

Family code _____ Student code _____ Date processed _____

Amount paid \$ _____ Receipt number _____ Date received _____

Student Details

Surname _____ First Name _____ Middle Name _____

Known as _____ Gender Male Female

Date of Birth _____ Religious Denomination _____

Country of Birth _____ Nationality _____

Language spoken at home _____

(if more than one, indicate the one spoken most often)

Is the student of Aboriginal descent Yes No

Is the student of Torres Strait Islander descent Yes No

Is the student an Australian citizen Yes No

For non-Australian citizens, please provide the information requested below and also provide a copy of the current visa

Visa sub-class _____ Expiry Date ___/___/___ Passport Number _____ Country of issue _____

Date of arrival in Australia ___/___/___

Name and date of birth of sibling/s **Note: A separate Enrolment form and application fee is required for each enrolling student**

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Name _____ Date of Birth _____

Enrolment Information

Proposed year of entry 20____ Term: 1 2 3 4 Proposed year level: _____

Other family members currently or previously enrolled at St John's Anglican College: _____

(Please give name, relationship and years attended)

Present School/Child Care Centre _____ Years attended _____

Previous School _____ Years attended _____

Interests and Abilities

Please detail your child's sporting, cultural or interest groups including clubs or associations they may belong to –

Student Needs Profile

We need to know if your student has any condition that may impact on full participation in the school program, or require special medication, attention or support. Please indicate if the student has any of the following, and provide details. Attach additional information if space is insufficient.

Learning difficulties No Yes _____ Medical condition No Yes _____

Allergies No Yes _____ Regular medication No Yes _____

Physical disability No Yes _____ Social difficulties No Yes _____

Psychological condition No Yes _____ ESL Support No Yes _____

Gifted and talented No Yes _____ Other *provide details* No Yes _____

Note: non-disclosure of any special needs may lead to a review of the enrolment.

Details of student needs

Parent Details

Please note: 1) If natural parents are not living together, please attach copies of Family Court Orders or any Legal Documents relating to the care of this student.

2) In the case of parent separation both parents must accept responsibility for payment of College Fees.

Father / Guardian

Title Mr Dr Other

Surname _____

First name _____ Middle name _____

Natural parent of child Yes No Legal Guardian

Lives with student Yes No Part time

Address Details

Residential _____

_____ P/Code _____

Correspondence _____

_____ P/Code _____

(if different from above)

Accounts _____

_____ P/Code _____

(if different from above)

Drivers Licence No _____

Contact Numbers

Home _____

Work _____

Mobile _____

Email _____

Occupation – Father

Employer _____

*Occupation Group 1 2 3 4

(see Note below) have not worked in past 12 months

Payment of College Fees

 Please nominate who will accept primary responsibility for payment of College Fees,

if different from parents _____

Postal address: (All accounts will be sent to this address unless otherwise specified):

_____ P/Code _____

Education – Father

*Highest school education Yr 12 Yr 11

Yr 10 Yr 9 or below

Unknown

* Highest non-school Bachelor Degree or above

qualification Diploma or Associate Diploma

Certificate I – IV (trades)

No non-school qualification

Unknown

*Main language spoken at home

Father _____

Mother _____

Education - Mother

*Highest school education Yr 12 Yr 11

Yr 10 Yr 9 or below

Unknown

* Highest non-school Bachelor Degree or above

qualification Diploma or Associate Diploma

Certificate I – IV (trades)

No non-school qualification

Unknown

Note: The information requested at * above is required by government for collecting information on student background characteristics as part of national reporting on student outcomes. See www.mceecdya.edu.au for further details. For the purposes of this reporting, please use the following classifications of Occupation Groups:

Group 1 – Senior management in a large organization (business, government or defence) and qualified professionals

Group 2 – Other business managers, arts/media/sportspersons and associate professionals

Group 3 – Tradesmen/women, clerks and skilled office, sales and service staff

Group 4 – Machine operators, hospitality staff, assistants, labourers and related workers.

