



## Direct Debit Payment Schedule – 2019

Direct debit payments will be scheduled for processing on the following dates, or the next business day if a weekend or a Public Holiday.

Fortnightly payments from Bank Accounts or Credit Cards will occur over 22 equal instalments on:

January	Thursday 31		
February	Thursday 14	Thursday 28	
March	Thursday 14	Thursday 28	
April	Thursday 11	Thursday 25	
May	Thursday 9	Thursday 23	
June	Thursday 6	Thursday 20	
July	Thursday 4	Thursday 18	
August	Thursday 1	Thursday 15	Thursday 29
September	Thursday 12	Thursday 26	
October	Thursday 10	Thursday 24	
November	Thursday 7	Thursday 21	

Monthly payments from Bank Accounts and Credit Cards will occur over 11 equal instalments on the 1<sup>st</sup> day of each month.

1 February 2019
1 March 2019
1 April 2019
1 May 2019
1 June 2019
1 July 2019
1 August 2019
1 September 2019
1 October 2019
1 November 2019
1 December 2019

To ensure that your direct debit authority has been received by the College Finance Department, please check that your direct debit has been processed from your bank account or credit card on the first scheduled date. In the event that our financial institution's online site is not available to process the direct debits, the direct debits will be debited to your bank / credit card account on the next business day following the schedule processing date.

If your drawing is rejected or not paid by your financial institution, we will automatically add to your fee account the unpaid amount, and apply our administration charge of \$50.00.