

# ABCC Vacation Care Booking Form



Vacation Care Period: December 3 - December 20, 2018

Last Day Guaranteed Booking: November 26, 2018

Family Name: \_\_\_\_\_

Child/ren: 1 \_\_\_\_\_ 2 \_\_\_\_\_  
3 \_\_\_\_\_ 4 \_\_\_\_\_

I wish my child/ren to attend the Vacation Care programme on the following day/s:  
Please indicate which child/ren will be attending each day by marking the appropriate box

	Monday	Tuesday	Wednesday	Thursday	Friday	Payment Due by *
Week 1	03-Dec-18	04-Dec-18	05-Dec-18	06-Dec-18	07-Dec-18	26/11/2018
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
Week 2	10-Dec-18	11-Dec-18	12-Dec-18	13-Dec-18	14-Dec-18	Payment Due by
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	3/12/2018
Week 2	17-Dec-18	18-Dec-18	19-Dec-18	20-Dec-18	21-Dec-18	Payment Due by
Child	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	10/12/2018
					Closed	
	Monday	Tuesday	Wednesday	Thursday	Friday	Payment Due by

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

**Vacation Care Fees & Charges**

Booking Due Date

**26/11/2018**

Weekly Rate
5 Days in 1 week Booked & paid by due date
\$231.80 per child per week

10 Day Fortnight Rate
10 days in CCS Fortnight between 7.00 am - 5.00 pm Booked & Paid for by due date
\$416.00 per child per fortnight

Daily rate
Single Days Booked & paid by due date
\$48.80 per child per day

Half Day Rate
6.45 am-12.30 pm or 1.00 pm-6.00 pm Booked & paid by due date
\$24.40 per child per ½ day

Casual Rate
All bookings received after Booking Due Date
\$55.70 per child per day

Administration Fee
Applied to all booking not paid by Payment Due Date *
\$26.00 per child per week

**ALL BOOKINGS NOT PAID AFTER THE ABOVE DATES WILL BE CHARGED THE ADMINISTRATION FEE.**

**Bookings** are essential to ensure minimum staffing levels are met. Casual bookings must be made with 24 hours notice (the day before attendance) and paid for on the day of attendance. Places are limited and cannot be guaranteed.

**Every** effort is made to follow the advertised program, however ABCC may have to alter or cancel activities due to circumstances beyond our control.

**Excursion** bookings must be made one week prior to date of excursion.

**Kindy** children do not leave the Primary Campus on excursions. Prep - Yr 6 can attend excursions and are taken from the Campus using transport provided by FSAC Lt or an approved alternative. FSAC Ltd buses are fitted with seatbelts. ABCC takes a first aid kit, walkie talkies and mobile phones. ABCC staff : child ratios are in accordance with Legislative requirements and a management approved risk assessment. Parents are very welcome to accompany us on excursions - please see Nicole Fitzgerald for more information. A Medical Consent form must be completed for each child participating in excursions.

Office Use Only: Date Received:  By:   
 Date Processed:  By:   
 Statement sent:  Yes  No

Medical Consent:  N/A  Yes  No  
 Excursion Permission:  Yes  No

I give permission for my child/ren to attend and participate in the following excursions and activities. I confirm that by enrolling my child/ren to attend a session I accept the ABCC policy which states it is compulsory for any child/ren attending a session to participate in the scheduled excursion or show. Excursion for school aged children are compulsory.

**PLEASE SIGN ACTIVITY & EXCURSION CONSENTS**

Date	Activity	
Duration of holidays	<p><b>PG Rated Movies</b> Below is a list of our PG rates movies. These movies will be played after lunch during our quiet time. A sign will displayed each day to advise the movie to be played.</p> <p>* Rise of the Guardians                      * Chicken Little                      * Big Hero 6 * The Lego Movie                              * Narnia                              * Night at the Museum * Zookeeper                              * Elf                              * Santa Clause (1, 2, 3)</p>	Cost <b>N/A</b>
		Requirements
		Signature

Date	Activity	
Duration of holidays	<p><b>Water Play</b> Get ready to get wet these holidays and beat the summer heat.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>N/A</b>
		Requirements <b>Rashie, towel, bucket hat &amp; change of clothes</b>
		Signature

Date	Activity	
Tuesday December 4, 2018	<p><b>Excursion</b> <b>Springfield Cinemas</b></p> <p>Join us to watch The Grinch.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>\$30.00</b>
		Requirements <b>Sports uniform, bucket hat, enclosed shoes &amp; drink bottle</b>
		Signature

Date	Activity	
Wednesday December 5, 2018	<p><b>Incursion</b> <b>Jumpy Castle</b></p> <p>Join us for a fun filled day of jumping.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>\$15.00</b>
		Requirements
		Signature

Date	Activity	
Friday December 7, 2018	<p><b>Incursion</b> <b>Harry Potter Potions</b></p> <p>Today we will be mixing and bubbling up potions.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>\$15.00</b>
		Requirements
		Signature

Date	Activity	
Wednesday December 12, 2018	<p><b>Incursion</b> <b>Super Cody</b></p> <p>Today we will beshown how to do super stunts as Superheros.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>\$12.00</b>
		Requirements
		Signature

Date	Activity	
Thursday December 13, 2018	<p><b>Excursion</b> <b>Rocks Riverside Park</b></p> <p>We will travel to a favourite park for a sausage sizzle lunch and play.</p> <p align="center">Risk assessment available in the ABCC office</p>	Cost <b>\$15.00</b>
		Requirements <b>Sports uniform, bucket hat, enclosed shoes &amp; drink bottle</b>
		Signature

# Medical Consent Form



This form is to be completed by a Parent/Guardian of the student below attending the off-campus activity, excursion or camp. The information contained herein is required by Medical Practitioners in the event of the student requiring treatment.

<b>Student Name:</b>		<b>Date of Birth:</b>	
<i>Has your child had a tetanus booster in the last 12 months? (Circle the correct response)</i>			Yes / No
<b>Medicare No:</b>		<b>Fund:</b>	<b>Policy No:</b>

<i>Does your child suffer from any of the following: Please give full details including severity, medication, date of last attack, operations etc.</i>		
<b>Heart Problems:</b>		
<b>Respiratory Problems:</b>		
<b>Asthma:</b>		
<b>Respiratory Problems:</b>		
<b>Other:</b>		
<b>Allergies:</b>	<i>Food</i>	<i>Drugs</i>
	<i>Ointments</i>	<i>Other</i>
<b>Diabetes:</b>		
<b>Epilepsy:</b>		
<b>Blood Pressure:</b>		
<b>Bed Wetting:</b>		
<b>Recent Illness/Operations:</b>		
<b>Phobias:</b>		
<b>Other:</b>		

<b>Medications:</b>	<i>Please give details of any medications being taken by your child including dosage and frequency.</i>

(All medication excluding asthma puffers must be handed to a staff member at the commencement of the activity. Regular medication procedures and expectations apply. All medication must be accompanied by a medication form and instructions signed by a medical practitioner).

<b>Parent /Guardian 1 Name:</b>		<b>Mobile Phone:</b>	
<b>Address:</b>			
<b>Work Phone:</b>		<b>Home Phone:</b>	

<b>Parent /Guardian 2 Name:</b>		<b>Mobile Phone:</b>	
<b>Address:</b>			
<b>Work Phone:</b>		<b>Home Phone:</b>	

I hereby authorise the Executive Principal of FSAC Ltd or her duly appointed representatives to obtain such medical attentions as may be deemed necessary and I understand that I am responsible for the costs. I further authorise medical practitioners to administer anesthetic and blood transfusion if the necessity arises.

\_\_\_\_\_

Parent / Guardian

\_\_\_\_\_

Date

# Excursion Permission Form



<b>Excursion Date:</b>	December 4, 2018
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<b>Venue:</b>	Springfield Cinemas, Orion Shopping Centre
<b>Venue Address:</b>	1 Main St, Springfield Central Qld 4300

<b>Travel Information:</b>	Travel by Bus
<b>Travel Time:</b>	Depart 9.30am and return by 1.30pm. Total travel time 40 minutes.

<b>Excursion Purpose:</b>	Watch the movie The Grinch.
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Our service is governed by strict regulations in regards to Educator / Child ratios. St John's Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking  supervising Educator for every  children. The number of children and names of staff attending will be displayed 24 hours prior to departure.

REMINDER: 48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS FOR ALL VACATION CARE BOOKINGS. Charges for this activity will still apply, unless we are able to replace the child attending the excursion. Children attending will be required to wear the College Sport Shirt, enclosed shoes, socks and bring a hat, lunch box and drink bottle. If you wish your child to participate, please complete the form below and return to ABCC, as soon as possible, as spaces are limited.



I, \_\_\_\_\_ the Parent / Guardian of \_\_\_\_\_  
 (Parent / Guardian) (Child's Name)

Give permission for my child to be included in the  excursion located at

\_\_\_\_\_  
 Parent / Guardian Date

# Excursion Permission Form



<b>Excursion Date:</b>	December 13, 2018
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<b>Venue:</b>	Rocks Riverside Park
<b>Venue Address:</b>	531 Seventeen Mile Rocks Rd, Seventeen Mile Rocks Qld 4073

<b>Travel Information:</b>	Travel by Bus
<b>Travel Time:</b>	Depart 9.30am and return by 2.30pm. Total travel time 40 minutes.

<b>Excursion Purpose:</b>	Sausage sizzle lunch and park play.
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Our service is governed by strict regulations in regards to Educator / Child ratios. St John's Anglican College ABCC has conducted a Risk Assessment of the excursion and will be taking  supervising Educator for every  children. The number of children and names of staff attending will be displayed 24 hours prior to departure.

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I, \_\_\_\_\_ the Parent / Guardian of \_\_\_\_\_  
(Parent / Guardian) (Child's Name)

Give permission for my child to be included in the  excursion located at

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Date

# General Information for Vacation Care

Vacation Period: December 3 - December 20, 2018

Last Day for Guaranteed Bookings: November 26, 2018



For Vacation Care children will need to bring:

- A backpack with a change of clothes as mishaps do happen sometimes
- Morning Tea, a piece of fruit, or yoghurt is a healthy option.
- We provide lunch and afternoon tea and water to drink at all times.
- Please check menu if you think your child needs more than will be offered, please send some fruit or healthy snacks.
- Children **do not** wear their College uniform during vacation care, but because of our Sunsafe Policy and Health and Safety Policy children are required to wear: A **sunsafe hat -bucket hat** preferred (no caps).
- Clothes suitable for outside physical activity. No short skirts, short shorts, strappy tops or singlets.
- Sneakers/joggers - slip on shoes, thongs, loose sandals and not safe when running and climbing.

**Vacation Care closes at 6pm during the holidays.**

Although we have programmed activities throughout the day for the children, we do engage in a lot of spontaneous activities during the day. These are often suggested by the children. To be able to provide play and leisure activities that are meaningful for the children, we as Educators work collaboratively with the children to combine their ideas with the programmed activities. So if your child says I didn't do anything on the program today, ask them what they did do, because they may be the child who suggested an alternative activity. A record of all activities, both programmed and spontaneous is displayed on the walls for you to see. The Educators are also here to talk about what happened during the day as well.