



SUPPORTING OUR COLLEGE FAMILIES

We acknowledge that we are experiencing unprecedented events and that the Federal Government's management of the Novel Coronavirus COVID 19 pandemic brings various challenges for our families and College community. As the Government's management strategies continue to be implemented, St John's is committed to working with our families who are experiencing financial difficulties in these uncertain times. This form is a practical step that you can take to manage your finances and explore ways that the College may be able to assist.

As always, the health and wellbeing of our students are of utmost importance as we endeavour to provide a safe and positive outcome for families and students within this changing environment.

Please complete this form and return by email to FeeRelief@sjac.qld.edu.au

How have you been impacted by COVID-19?

- Illness
- Unemployment
- Reduced Income
- Other (please specify)

Please explain your current situation to enable us to assist you

Are you eligible for Government Assistance?

Yes

No

What can we do to help?

- 1 Reduce direct debit amount to a lower amount for a specific period (please advise)

Reduce Amount

From

To

Dates

From

To

- 2 Temporarily defer fee payments for a period of

1 Month

2 Months

3 Months

4 Months

5 Months

6 Months

Please note this assumes a plan will

be put in place to catch up with missed

payments at the end of the allocated period

- 3 I wish to apply for a hardship concession giving temporary fee relief for

Term 2 2020

25%

Term 3 2020

50%

Term 4 2020

75%

100%

Other (please indicate)

- 4 Please provide details of a suggested alternative plan

- 5 If you do not have a direct debit arrangement in place, how much can you afford to pay?

Weekly

Fortnightly

Monthly

For how long do you estimate you may require assistance?

Please understand our ability to provide assistance is limited, therefore we are asking you to provide the information below as honestly and accurately as possible, so that we may serve our community according to our values of Faith, Hope, Love, Courage, Community and Justice.

Your Financial Position

Income

Weekly Income

Parent/Guardian 1

\$

Employer's Name and Address

Two stacked empty rectangular boxes for Employer's Name and Address.

Nature of Business

One empty rectangular box for Nature of Business.

If self employed - date business established

One empty rectangular box for date business established.

Weekly Income

Parent/Guardian 2

One empty rectangular box for Parent/Guardian 2 Weekly Income.

Employers Name and Address

Two stacked empty rectangular boxes for Employers Name and Address.

Nature of Business

One empty rectangular box for Nature of Business.

If self employed - date business established

One empty rectangular box for date business established.

Weekly Centrelink Payments

One empty rectangular box for Weekly Centrelink Payments.

Total Weekly Income

One rectangular box containing '\$' on the left and '-' on the right.

Number of Dependents

One empty rectangular box for Number of Dependents.

Ages

One empty rectangular box for Ages.

Expenditure

Weekly

Rent / Mortgage

One empty rectangular box for Rent / Mortgage.

Food

One empty rectangular box for Food.

Petrol

One empty rectangular box for Petrol.

School fees

One empty rectangular box for School fees.

Childcare

One empty rectangular box for Childcare.

Child Support Payments

One empty rectangular box for Child Support Payments.

Medical

One empty rectangular box for Medical.

Internet

One empty rectangular box for Internet.

Phone

One empty rectangular box for Phone.

Power

One empty rectangular box for Power.

Water

One empty rectangular box for Water.

Rates

One empty rectangular box for Rates.

Car Insurance

One empty rectangular box for Car Insurance.

House Insurance

One empty rectangular box for House Insurance.

Contents Insurance

One empty rectangular box for Contents Insurance.

Medical Insurance

One empty rectangular box for Medical Insurance.

Other Insurance	
Other - please specify	

Total Weekly Expenditure	\$ -
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Nett Weekly Income	\$ -
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Assets

House / Land	
Home Contents	
Motor Vehicles - please list	

Make		Model		Age	
Make		Model		Age	
Make		Model		Age	
Make		Model		Age	

Other	
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Total Asset Value	\$ -
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Liabilities

Mortgage	
Car Loan	
Other Loans	
Credit Card	

Total Liabilities	\$ -
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We strongly advise you to continue to make regular payments, no matter how small, against your school fee account wherever possible. This allows us to keep in regular contact and lessens the impact of increasing debt.

Ongoing ways to make payments to your fee account -

B-Payments Details are located on your latest fee statement, which can be found in Parent Lounge

Parent Lounge online payments by credit or debit card

Credit Card payments via email (VISA and MasterCard only)- please send to finance@sjac.qld.edu.au

If you need further assistance, please contact our Finance Department via feerelief@sjac.qld.edu.au

When this is all over, we will work with you to tailor a payment plan to suit your circumstances.