

# STUDENT MANAGEMENT POLICY

Approved by FSAC Ltd Board: 29 October 2020

Version: 4.6

Last Reviewed: 23 September 2020

Next Review: 1 October 2023

Contact Officer: Manager Human Resources and Compliance

## 1 Statement

The Board is committed to establishing safe coeducational school environments founded on the Anglican ethos and values, with the aim of spiritual awareness, scholastic attainment and personal growth and service. This Policy and affiliated procedures are designed to ensure the respectful treatment of every student in the care of the Colleges and staff members.

SPECIAL NOTE: This policy should be read in concert with Student Protection in Anglican Schools Policy and Procedures which deals with matters of harm, sexual abuse or inappropriate behaviour. The Student Protection Policy and Procedures must be kept at the forefront when considering and implementing the contents of this policy and associated procedures. In the event that reasonable suspicions exist that harm, and/or sexual abuse has occurred or is likely to occur, the Student Protection Policy and Procedures must be followed.

## 2 Scope

This policy and its affiliated procedures apply to The Board, all students, employees (paid, full-time, part-time, casual and volunteers) and other persons such as parents/carers, clergy, contractors and consultants associated to the College and associated entities.

## 3 Principles

This policy is based on the following principles:

- The College regards the welfare and best interests of children in its care as a primary and paramount consideration;
- The College is committed to developing and maintaining quality procedures congruent with legislative obligations and reflecting the Colleges' values; and

- The well-being of students depends on the application of respect for the individual and community by Staff and Students.

## 4 Legal and Other Reference Material

Please refer to Appendix 1 for a list of Acts and Regulations which apply to this policy.

### 4.1 Affiliated Authorities

The following procedures support this policy:

- Behaviour Management Procedure
- Allergy Management Procedure
- Drugs and Alcohol Procedure
- Pastoral Care Procedure
- Anti-Discrimination Procedure
- Students with Disabilities Procedure
- Vaccine Preventable and Infectious Diseases Procedure
- Student/Staff/Contractor and Volunteer Handbooks

## 5 Accountabilities and Responsibilities

<b>Board:</b>	is the governing body of FSAC Ltd, and is therefore ultimately responsible for ensuring the proper and effective management and operation of the FSAC Ltd organisation. The Board is responsible for the overall governance of FSAC Ltd. This includes defining and monitoring the strategic direction, developing and monitoring policies, monitoring the effectiveness of the Board's and the Company's performance, and establishing control and accountability systems.
<b>College Councils:</b>	are responsible for the administration and implementation of the Strategic Direction, Policies and Procedures and Control and Accountability systems developed by the Board. The College Councils act within the scope of powers delegated to them by the Board and remain accountable to and report regularly to the Board.
<b>Principal:</b>	is held accountable for the effective management of their College in the same manner and to the same degree. The Principals are responsible to the Board for leading the Colleges to deliver high quality curriculum and educational outcomes, excellence in teaching and learning, strong College communities and driving the agenda for building the Colleges' market growth. The Principals work closely with the College Councils in the management of the College. The Principals report to the Board through the College Council.
<b>Staff Members:</b>	employed by the FSAC Colleges, including staff who are employed subject to the Enterprise Bargaining Agreement or other industrial instrument are responsible for adhering to all organisational policies and procedures.



Students:	for the purpose of this policy are persons under 18 years of age enrolled in an FSAC Ltd College or registered or enrolled in any other educational institution as stated in the <i>Education (General Provisions) Act 2006</i> .
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## 6 Managing this policy

This policy is to be reviewed every three years from the date of approval. Notwithstanding the scheduled review, should any circumstance change materially before the review period, the policy will be immediately reviewed in order to maintain appropriate accuracy, relevance and authority.

## Appendix One

### Legal and Other Reference Material

- *Civil Liability Act 2003* (Qld)
- *Criminal Code Act 1899*
- *Child Protection Act 1999* (Qld)
- *Child Protection Regulations 2011* (Qld)
- *Education (Accreditation of Non- State Schools) Act 2017* (Qld)
- *Education (Accreditation of Non-State Schools) Regulation 2017* (Qld)
- *Education (General Provisions) Act 2006* (Qld)
- *Education (General Provisions) Regulation 2017* (Qld)
- *Education (Queensland College of Teachers) Act 2005*
- *Education (Queensland College of Teachers) Regulation 2016*
- *Education and Other Legislation (Student Protection) Amendment Act 2003*
- *Prevention of Workplace Harassment Code of Practice – Department of Industrial Relations* (Qld)
- *Privacy Act 1988* (Qld)
- *The Education and Training Legislation Amendment Act 2011* (Qld)
- Our Commitment: Creating environments for children and young people to thrive CODE OF CONDUCT for Anglican Schools and Education & Care Services
- *Work Health and Safety Act 2011*
- *Work Health and Safety Regulations 2011*
- *Working with Children (Risk Management and Screening) Act 2000*
- *Working with Children (Risk Management and Screening) Regulation 2020* (Qld)
- Student Protection in Anglican Schools Policy and Procedure
- Complaints Management in Anglican Schools Policy and Procedure
- Grievance Management Procedure
- The College Vision, Mission and Values Statement